



# Manager's Report

*For Council Meeting 11/14/00*

## **FINANCE**

Listed below are the new businesses licensed during this period:

<b><u>Business Name</u></b>	<b><u>Address</u></b>	<b><u>Business Type</u></b>
Absotatly Art	1004 Smartts Lane NE	Graphic Design
Alexis Travel USA Inc	208 S King St #101	Travel Agency
Alexandria Imports	218-B Wirt St SW	Used Car Sales
Assured Technologies Inc	19 A Wirt St SW	Computer Consulting
Baughman, Kellie D	106 Jennings Ct SE	Commissioned Merchant
Future Archives of Leesburg	110 Plaza St NE	Convert to CD-ROM
Global Integrated Risk Mgt. Serv.	604 North St NE	Risk Management/Security
ITell, LLC	5A Ft Evans Rd SE	Retail - Telemarketing
Izod #902	241 Ft Evans Rd #1325 NE	Retail - Clothing
L & S custom Knife Distributor	705 Normandy Dr NW	Commissioned Merchant
Lifetime Financial Planning LLC	208 S King ST #201	Personal Financial Planning
Megapipe Communications Inc	23 Sycolin Rd SE	Internet Services
Mitchell, Mathew	110-D Ft Evans Rd SE	Carpenter
North American Mortgage Co	201-C Royal St	Mortgage Lender
Old Navy Outlet	241 Ft Evans Rd NE	Retail – Clothing
Pre-Paid Legal Services	110 Plaza St NE	Pre-paid Legal Services
Quantifex	223 Park Gate Dr SE	Computer Consultant
Teddy Bear Grams	642 Nathan Pl NE	Baby Announcements

## **PERSONNEL**

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<b><u>New Hires</u></b>	<b><u>Position</u></b>	<b><u>Department</u></b>
Stephanie Boylan	Secretary	Utility Lines

  

<b><u>Resignations</u></b>	<b><u>Position</u></b>	<b><u>Department</u></b>
Barbara Blosser	Utility Maint. Worker	Utilities
Tina Thielet	Communications Technician	Police

  

<b><u>Retirement</u></b>		
Barry Thompson	Contracts Administrator	Eng. and Public Works

**PLANNING AND ZONING****Current Planning Division Activity****Plans accepted for review during the period October 25, 2000 – November 6, 2000**

- Heritage High School – Rough Grading Plan
- Loudoun Motor Sports – Sketch Plan
- Tavistock, Sec. 9 – Revised Landscape Plan
- Edwards Landing, Sec. 1 – Construction Drawings
- Chesapeake Resources – Revised Development Plan

**Plans reviewed during the period October 25, 2000 – November 6, 2000**

- International Pavilion, Parcel B5 – Preliminary Development Plan
- International Pavilion, Parcel B6 – Preliminary Development Plan
- International Pavilion, Parcel B7 – Preliminary Development Plan
- Potomac Station – Revised Preliminary Subdivision Plat
- Loudoun Sport & Health Club – Special Exception
- 14 Cardinal Park Drive – Special Exception
- Jafari Auto Sales & Service – Special Exception
- Potomac Heritage Trail Alternative Alignments – NVPDC referral
- Potomac Station, Sec. 8H – Construction Drawings
- Kincaid Forest, Sec. 12 – Final Plat
- Middleburg Bank Office Building – Preliminary/Final Development Plan
- Heritage High School – Rough Grading Plan
- Royal Self Storage – Special Exception
- 24 Church Street – Rezoning

**Zoning Permits Issued 00-1362- 00-1403****New Construction-Residential**

Potomac Crossing – 2 SFD @ \$105,000

**New Construction-Commercial**

241 Fort Evans Road Leesburg Corner Outlet Interior Renovation @ \$39,000

**Occupancy Permits Issued-Residential**

Beauregard Estates- 1 SFD

Exeter Hills- 4- SFD

Exeter Hills -1- SFA

Greenway Farms- 4- SFD

Kincaid Forest -2-SFD

Potomac Crossing –2-SFD

Stratford-5-SFA

Sycamore Hill-7-SFA

Tavistock Farm-1-SFD  
Woodlea Manor-1-SFD

**Occupancy Permits Issued-Commercial**

241 Fort Evans Road #1701 Leesburg Corner Outlet Mall  
241 Fort Evans Road #1245 Leesburg Corner Outlet Mall  
241 Fort Evans Road #1325 Leesburg Corner Outlet Mall

**UTILITIES****Water Supply Division****a. Training**

Larry Taylor attended the Virginia Section AWWA Annual meeting in Williamsburg, VA, October 24<sup>th</sup> – 26<sup>th</sup>, 2000.

**b. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following major operations:

- Installing roof system at Filter Building
- Installing yard piping
- Laying block and brick at Filter Building
- Forming and placing concrete at miscellaneous locations throughout site
- Conducting HVAC, plumbing, electrical and mechanical operations at Filter Building

**WTP Expansion Project Status**

Dollar value complete 63% Time Elapsed 93%

The contractor continues to be approximately 35 +/- days behind schedule.

**Hospital Tank Pumping Station**

- Masonry operations are complete
- Roof installation is in progress

Dollar value complete 23% Time Elapsed 78%

The contractor is approximately 45 +/- days behind schedule.

**Water Pollution Control Division**

a. **Capital Projects**

Biological Nutrient Removal Upgrade (BNR)

Construction activity continues to accelerate following execution of tender agreement, with new bioreactors connected to the existing secondary clarifiers during this period.

Biosolids Management Upgrade (BMU)

Construction activity for this project also continues to accelerate following the execution of tender agreement, with significant progress to the BMU building foundation and delivery of new equipment to the site.

**Utility Lines Division**

a. **Repairs**

1. 11/2/00 – 11/3/00 A five-man crew worked all night to complete repairs at a water main break on Pershing Avenue. (21,000 gallons lost)

R. S. Noe